

## Sant Gadge Baba Amravati University

### Internal Quality Assurance Cell

Minutes of the special meeting of IQAC held on 26<sup>th</sup> November, 2015 at 5.00 p.m. in IQAC Meeting Hall of Sant Gadge Baba Amravati University.

Following were present.

|     |                      |                                       |
|-----|----------------------|---------------------------------------|
| 1.  | Dr. M.K. Khedkar     | ... Chairman                          |
| 2.  | Dr. J.A. Tidke       | ... Member                            |
| 3.  | Dr. Ajay Deshmukh    | ... Member                            |
| 4.  | Dr. V.S. Sapkal      | ... Member                            |
| 5.  | Dr. S.K. Omanwar     | ... Member                            |
| 6.  | Dr. S.V. Dudul       | ... Member                            |
| 7.  | Dr. Mrs. V.N. Nathar | ... Member                            |
| 8.  | Dr. S.P. Tankhiwale  | ... Member                            |
| 9.  | Dr. S.R. Aswale      | ... Finance & Accounts Officer        |
| 10. | Shri M.K. Warkhede   | ... Dy.Registrar (Devp)               |
| 11. | Dr. Nitin Koli       | ... Member                            |
| 12. | Dr. S.F.R. Khadri    | ... Director, IQAC & Member Secretary |

At the outset the Secretary welcomed the Hon'ble Chairman and the members present in the meeting and requested the Hon'ble Chairman to commence the business of the special meeting of IQAC.

The Hon'ble Chairman also welcomed all the members.

#### **Item No.3**

##### **Confirmation of the Minutes**

Confirmed the minutes of the meeting of IQAC held on 9<sup>th</sup> September, 2015 with following corrections.

**Corrections :-**

i) Before Item No. 1, in the 2<sup>nd</sup> para of the minutes be corrected as-

“First of all the Committee congratulated Shri Kiran Paturkar who has been elected as President, MIDC, Amravati”

ii) In Item No. 2 in first line the word “Committee” be deleted and the Second para “Committee made..... and accreditation” be deleted. (Copy enclosed).

#### **Item No. 4**

##### **Preparation for the Peer Team visit to our University for Re-accreditation.**

The Committee after thorough discussion about preparation for the ensuing Peer Team visit to our University for re-accreditation (3rd Cycle) during December, 21-24, 2015 and resolved as under :-

(1) A mock team visit be arranged during 4th to 6th December, 2015 as per schedule to various teaching and non-teaching departments.

(2) The information (for visit of NAAC Peer team) has already been sent to Bangalore Office up to 30th June, 2015.

(3) The information regarding achievements in the Avishkar/Indradhanushya/Krida Mahotsav during the last five years be prepared and submitted in the form of profile to Hon'ble Vice-Chancellor for presentation.

(4) During discussion regarding the preparation of departmental and administrative offices, the decision was taken for installing indicative boards (as used in teaching departments) in administrative sections. In view of keeping the campus clean, it was resolved that the garbage bins be purchased and kept at appropriate places in the campus as well as vision mission statement and dash sutri to be purchased and kept at appropriate places.

(5) The information regarding National Science Day (NSD) during the last five years period be prepared and submit in the form of profile to Hon'ble Vice-Chancellor for presentation.

(6) In view of the voluminous information regarding Students Feed Back, it is directed to prepare year wise analysis in this regard and showcase essential information in the profile.

(7) As the Peer Team informed the office that, all the documents be kept in ready. Hence, the Chairman directed that, the information be kept ready with the respective department/sections for Peer Team visit and also one copy be shifted in IQAC Office.

(8) The teaching departments are directed to convene the meeting of Students, Parents, Alumni, etc.

Arising out of discussion, the Deputy Registrar (Devp) pointed out that, the Board displaying the names regarding activities run by University viz Mahila Takrar Niwaran Samiti, Anti Ragging be displayed. In this regard the Chairman directed that, the Board be displayed in front of the department where activity is being conducted.

The Committee also resolved that, the above directions be circulated in the form of letter to the concerned Department/Section for necessary and immediate action.

Meeting ended with a vote of thanks to the Chair.

Sd/-  
**(Dr. Mohan Khedkar)**  
Chairman

Sd/-  
**(Dr. S.F.R. Khadri)**  
Member Secretary